

NHCA Spring Conference Vendor Show Set-up Information

Conference Date: Sunday, April 18, 2010 – Tuesday, April 20, 2010

Venue: Marriott San Antonio Riverwalk
889 East Market Street
San Antonio, TX 78205

Cost: The Registration fee is included with your membership. Platinum Level Members may bring up to 3 representatives, Gold Level members may bring up to 2 representatives and the Basic Level membership may bring one representative. Additional representatives at any level may attend at the rate of \$375.00 each.
[The golf tournament and the Monday evening event are extra charges.](#)

Room Rates: Deluxe Rooms \$149.00++
Reference the NHCA Conference for Special Rates.
Reserve by April 1st

Check in: 4:00 PM **Check out:** 12:00PM

Set up: After 4:00PM April 18th

Removal: All items must be removed from the vendor area by 6:00PM, April 20th.

Reservations: 800-228-9290

Attendance: 50 (not guaranteed)

**Shipping/
Packages:** Each package delivered must have clearly marked the name of the group, recipient's name, date of the program and the number of items. Shipment should arrive no earlier than 3 days prior to the event. The hotel must be notified of large shipments and additional handling and storage fees may apply.

Included: 1, six-foot table and white table skirt; Sunday Night Reception, Breakfast, Lunch and Breaks; a five minute presentation to the group in attendance on Tuesday afternoon after 3:00 pm.
(Please complete the registration form with the names of attendees, and participation level. Also indicate on your registration form if you will require a table or plan solely to attend the conference.)

Not included: Guest rooms, parking, package storage, golf and the Monday night event. Data, electrical, Internet, special lighting, telephone lines, security or set up of the vendor tables.
[\(These items can be arranged directly with the hotel.\)](#)

Registration: Complete the on-line registration form and indicate your level of participation. Also, indicate if you will need a table or just plan to attend the conference.

